

**MINUTES OF THE SPECIAL CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
July 15, 2008**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, July 15, 2008 at 6:37 p.m. in a special session with Mayor Phil Burch presiding, and the following present to wit:

Antonio Torrez	J B Smith
Manuel Barragan	Raul Rodriguez
Raye Miller	Terry Hill

Also present:

Aubrey Hobson, City Clerk/Finance Director
Robert Forrest, Infrastructure Director
Tina Torres, Community Development Director

Mayor Burch announced that the reason for the special meeting was to discuss Planning Department issues.

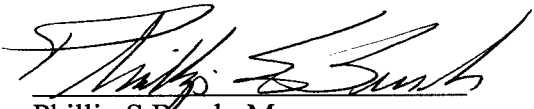
Ms. Torres presented information pertaining to mailboxes located in public right of way. She pointed out several issues about the mail delivery options within the city and provided a recommended solution as well as two optional solutions.

Discussion was held on the different aspects of providing a solution for mail delivery in future subdivisions as well as addressing the problem with existing mailboxes. These mailboxes block the sidewalk which was seen as not only a violation of city ordinance but of ADA standards.

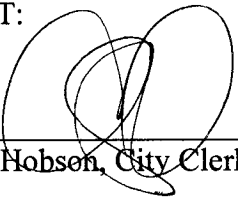
The fact that the USPS sets guidelines for appropriate mail delivery methods was also seen as a major contributing factor to finding an agreeable solution. It was recommended that a recommendation be made at a future meeting so the Planning Department would have direction when dealing with homeowners and developers.

City Clerk Hobson presented a request on behalf of Robert Forrest to approve a task order with Smith Engineering to develop policies and procedures as well as new subdivision regulations. Mr. Hobson indicated Mr. Forrest would like to proceed with this project as soon as possible instead of waiting until approval at the regular Council Meeting. A motion was made by Councilor Hill with a second by Councilor Smith to allow Mayor Burch to approve the task order with ratification at the next Council meeting. Upon vote, the motion carried.

There being no further business, the meeting was adjourned at 8:42 pm.


Phillip S Burch, Mayor

ATTEST:


Aubrey Hobson, City Clerk