

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
June 12th, 2018**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, June 12th, 2018 at 6:00 p.m. in regular session with Miller presiding, and the following present, to wit:

| | |
|-------------------|----------------------|
| Bill Rogers | Jeff Youtsey |
| Kent Bratcher | Raul Rodriguez |
| Manuel Madrid Jr. | George G. Mullen |
| Terry Hill | Mayor Pro tem Florez |

The following were absent:

Also, present:
Jay Francis, City Attorney
Aubrey Hobson, City Clerk

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

New requests for City Facilities

None.

City Departments and Employees

Human Resources Director Sandi Countryman introduced Peter Newman the new IT Administrator.

Special Reports

City Clerk Aubrey Hobson informed there will be a private sale of property to Chase Energy Services on the agenda at the next Council meeting.

Consent Agenda

Councilor Rodriguez moved to approve the consent agenda. Councilor Madrid provided a second and upon vote, the motion carried. 8- 0.

The consent agenda includes:

CONSENT AGENDA
June 12, 2018

1. **Approval of Minutes** **May 22, 2018**

2. **Consideration of Bids:**

3. **Contracts, Leases and Agreements:**

A. *Approval of Agreement for Provision of Pre-Employment Physical Examinations and Drug/Alcohol Screenings

4. **Appointments:**

A. Approval of the reappointment of Dorothy Frazee to the Commission on Aging Advisory Council *(term to expire June 2020)*

B. Approval of the reappointment of Juanita Molina to the Commission on Aging Advisory Council *(term to expire June 2020)*

C. Approval of the reappointment of Lucy Urias to the Commission on Aging Advisory Council *(term to expire June 2020)*

D. Approval of the appointment of Eleanor Larson to the Commission on Aging Advisory Council *(term to expire June 2020)*

E. Approval of the appointment of Olympia Posey to the Commission on Aging Advisory Council *(term to expire June 2019)*

5. **Personnel Resignations, Hirings, Promotions, and Transfers:**

Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

| | <u>Name</u> | <u>Department</u> | <u>Position</u> | <u>Rate of Pay</u> |
|----|-----------------|-------------------|----------------------|--------------------------|
| 1. | Ramon Rodriguez | Police | Police Officer | \$3499 per month CA32 |
| 2. | Jorge Martinez | Cemetery | Equipment Operator I | \$2482 per month CA22 |
| 3. | Fabian Munoz | Fire | Firefighter/EMT | \$2809 per month CA22 |

B. Accept the resignation of Andrew Sena, Firefighter/EMT, effective May 31, 2018

C. Accept the resignation of Ahmed Ben-Ahmed Abdulla, Street Department Equipment Operator, effective May 23, 2018

D. Accept the resignation of Jon McDonald, Parks Foreman, effective June 15, 2018

E. Permission to advertise and fill:

1 Firefighter

- 2 Street Department Equipment Operator
- 3 Mechanic
- 4 Park Foreman

6. Dates of Hearing:

- A. Approval to set a public hearing on July 10, 2018 for consideration and approval of an ordinance for the sale of City property
- B. *Ratification of Mayor Miller's approval to set a public hearing for July 10, 2018 on the question of whether the Alcohol and Gaming Division of the NM Regulation and Licensing Department should approve or disapprove the proposed transfer of ownership of State Canopy Liquor License No. 1326 with on premise consumption, American Western Supply, Inc. dba Best Western Pecos Inn located at 2209 W. Main Street, Artesia, NM 88210
(Public hearing required by the State due to change of stockholders/ownership)

7. Travel and Training:

- A. Police – Permission for one (1) employee to attend the ICS-300 for Expanding Incidents training in Carlsbad, NM
- B. Water – Permission for one (1) employee to attend the NMWWA workshop in Ruidoso, NM
- C. Police – Permission for one (1) employee to attend the NMML Policy Committee meeting in Albuquerque, NM
- D. F&A – Permission for one (1) employee to attend the NMML Policy Committee meeting in Albuquerque, NM
- E. Police – Permission for one (1) employee to attend the Legal Update training in Roswell, NM

8. Routine Requests for City Facilities:

- A. *Artesia Arts Council has requested the use of Central Park on October 19-20, 2018 from 9:00 am – 4:00 pm for Art in the Park. Use of City Services and road closures as stated on application. Request waiver of fees. *Contingent upon proof of insurance and security*
- B. *Artesia Chamber of Commerce and the Eddy County Fair Association have requested permission to hold their annual Fair Parade (*contingent on State approval*) on Monday, July 23, 2018 from 4 pm – 5 pm with the closure of Main Street from Bulldog Boulevard east to Roselawn Avenue during the parade. Request waiver of fees
- C. *Eddy County Fair Association has requested a standby ambulance for the rodeo to be held Friday, July 27, 2018 (7:30 pm – 9:30 pm) and Saturday, July 28, 2018 (7:30 pm – 9:30 pm). Request waiver of fees
- D. *Forever Free Fellowship – Use of Guadalupe Park from July 22, 2018 – July 29, 2018 from 5 pm – 10 pm each day for their annual Tent Revival. *Contingent upon proof of insurance*

9. Routine Resolutions (to be assigned a number by staff)

10. Budgeted Items:

11. **Quarterly Journal Entries**

12. **Non-budgeted Items:**

13. ***Payment of Bills**

Public Hearings

None.

Period for Hearing Visitors

Jeremy Taylor from District two asked the City Council when the new Aquatic Center will be open. Mayor Miller explained the phases and expected time to open.

Comments from Public Officials and Contracted Services

Artesia Clean & Beautiful employee Linda Stevens informed the Council about upcoming projects and events.

Committee Reports:

None.

Personnel:

Director Sandi Countryman informed the Council of the safety stats.

Public Safety

Police

Chief Kirk Roberts presented stats and stood for questions.

Fire

Consideration and approval of a Resolution Declaring Extreme or Severe Drought Conditions and Restricting the Sale and Use of Fireworks.

Chief Kevin Hope informed to the Council the most recent drought condition is severe.

Councilor Bratcher moved to restrict the sale and use of fireworks. The motion was seconded by Councilor Mullen and upon vote, the motion carried. 8-0.

Resolution 1664

Approval to ban the use of personal fireworks and grills (*excluding gas grills*) at Jaycee Park (including the parking lot area) for the 2018 July 4th Celebration.

Councilor Rogers asked Chief Hope what fireworks are allowed and banned. Chief Kevin Hope informed the Council of the specific fireworks.

Councilor Rodriguez moved to ban the use of personal fireworks and grills (excluding gas grills) at Jaycee Park (including the parking lot area) for the 2018 July 4th Celebration. The motion was seconded by Councilor Hill and upon vote, the motion carried. 8-0.

Community Development

Community Development Director Jim McGuire gave updates on projects and stood for questions.

Infrastructure Department

Infrastructure Director Byron Landfair gave updates on projects and stood for questions.

City Attorney:

City Attorney Matt Byers stood for questions.

City Clerk:

Councilor Rogers moved to approve the fixed asset list FY 2016-2017. The motion was seconded by Councilor Hill and upon vote, the motion carried. 8-0.

Mayor:

Mayor Miller reminded everyone the next Council meeting is scheduled for Monday June 25, 2018 at 6:00pm.

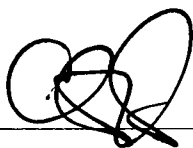
New or other business from Councilors

There being no further business, the meeting was adjourned at 6:42 pm on June 12th, 2018.



Raye Miller – Mayor

ATTEST:



Aubrey Hobson - City Clerk