

MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
November 22, 2016

The City Council of the City of Artesia, New Mexico met at the Senior Center, 202 W. Chisum on Tuesday, November 22, 2016 at 6:00 p.m. in regular session with Mayor Phillip Burch presiding and the following present to wit:

Kent Bratcher	Bill Rogers
Luis Florez	Nora Sanchez
Terry Hill	Jeff Youtsey
Raul Rodriguez	

The following were absent:
Manuel Madrid Jr.

Also present:
Aubrey Hobson, City Clerk-Treasurer
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez and all joined in the Pledge of Allegiance.

Consent Agenda

Mayor Pro tem Hill requested that item 11 be pulled for separate consideration. Councilor Rodriguez moved to approve the Consent Agenda minus item 11. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

The Consent Agenda includes

1. Approval of Minutes: *November 8, 2016
2. Consideration of Bids:
 - A. *Approval of award of bid to construct the W. Hermosa Dr. Extension-Phase I for the Infrastructure Department to Constructors Inc., Carlsbad, NM
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
 - A. Accept the resignation of Jorge Martinez, Police Corporal, effective November 18, 2016
 - B. Accept the resignation of Leonel Villicana III, Firefighter, effective November 17, 2016
 - C. Accept the resignation of Jerry Whitehead, Wastewater Supervisor, effective November 25, 2016
 - D. Accept the resignation of Kyle McCauley, Detention Officer, effective November 23, 2016
6. Dates of Hearing:
7. *Travel and Training:
 - A. F&A – Permission for one (1) employee to attend the GFOA Winter Conference in Albuquerque, NM. Request mileage
 - B. Wastewater – Permission for two (2) employees to attend the NMWWA Annual Short School in Las Cruces, NM
8. Routine Requests for City Facilities:

- 9 Budgeted Items:
 - A. Approval of Lodger's Tax requests:
 - 1) Artesia MainStreet, Inc. (\$20,000) events, security & maintenance of tourist attractions
 - 2) Artesia Arts Council, Inc. (\$51,000) events & general promotion of Ocotillo
 - 3) Artesia Historical Museum (\$12,500) Museum events
10. Non-budgeted Items:
11. pulled for separate consideration

Councilor Rodriguez moved to approve Consent Agenda item 11 (*Payment of Bills). The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Public Hearings

1. Consideration and approval of an ordinance for Case No. 16-13, Zone Change from "SU-1" Special Use District to "C" Commercial Business District and R-2 Residential District to "SU-1" Special Use District. 507 S. 13th Street and 1208 W. Dallas Ave; Lots 8, 12 & 14, Block 15 of Forest Hill Subdivision. Owner – C.E. La Rue, Agent – Jamie Guthrie

Planning and Zoning Administrator Louis Jaramillo request that this hearing be continued to the December 13th meeting, due to the change of location for the November 8th meeting.

Mayor Pro tem Hill moved to continue to public hearing to the December 13, 2016 meeting. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

2. Consideration and approval of the Masterlube PPA and Ordinance.

Michael Bunt, Economic Development Director for the GAEDC, presented a project participation agreement (PPA) for the Masterlube project just south of the IHOP restaurant on south 1st. Mr. Bunt reported that the company requested assistance for the cost of removing the old gas station that was located on this lot.

No public comment was received.

Councilor Rodriguez moved to approve the Masterlube PPA, Ordinance No. 1008. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Bratcher, Florez, Hill, Rodriguez, Rogers, Sanchez, Youtsey

Nay: none

the motion passed.

ORDINANCE NO. 1008

Period for Hearing Visitors

Ignacio Mariscal stated his concerns over the removal of on-street parking on J.J. Clark and Mahone and requested that the city look at changing it.

Committee Reports
Budget and Finance

Councilor Rogers moved to consider Agenda item 10-D at this time.

Personnel

Human Resources Director Sandi Farley presented the list of payouts for the Safety Pays program. Councilor Rogers made a proposal to double the Safety Pays payout for those employees who are not receiving the 10% from the PY foundation and that those employees receive the Safety Pays payout as calculated.

Councilor Rogers moved to approve the Safety Pays payout list; to double the payout to employees not receiving the 10% from the PY foundation, contingent upon staff research if this requires a resolution to enact. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Ms. Farley requested that the item to hire a certified firefighter be removed from the agenda.

Councilor Youtsey moved, upon recommendation of the Mayor, to hire Angela Schoonmaker to the position of Firefighter/Uncertified at a salary of \$2,482 per month (CA22), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill moved, upon recommendation of the Mayor, to hire Viveca Herrera to the position of Museum Custodian at a salary of \$1,662 per month (CA10), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire Aaron Jones to the position of IT Administrator at a salary of \$5,417 per month (CA43), subject to successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Brandy Dominguez to the position of Detention Officer I at a salary of \$2,127 per month (CA20), subject to successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, to promote Don Plotner to the position of Chief Building Official at a salary of \$4,826 per month (CA37), subject to successful completion of required pre-employment testing. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Councilor Rogers stated that this would not add an additional building inspector position.

Public Safety
Police

Chief Raley had no items on the agenda and stood for questions.

Fire

Chief Hummingbird had no items on the agenda and stood for questions.

Community Development

Planning Administrator Louis Jaramillo had no items on the agenda and stood for questions.

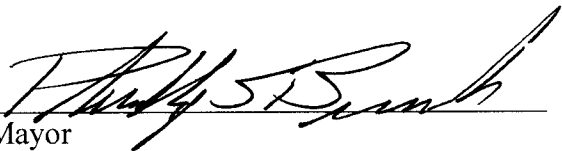
Infrastructure Department

Infrastructure Director Byron Landfair reported on the status of projects.

City Clerk

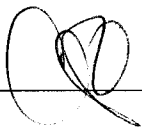
City Clerk Aubrey Hobson had no items on the agenda and stood for questions.

There being no further business, the meeting was adjourned at 7:00 p.m. on November 22, 2016.



Mayor

ATTEST:



City Clerk