

**MINUTES OF SPECIAL CITY COUNCIL WORKSHOP
ARTESIA, NEW MEXICO
JULY 29-30, 2016**

Mayor Phillip Burch called the special meeting of the Artesia City Council to order at 1:00 p.m. on July 29, 2016, at the Hotel Artesia, 203 N. 2nd Artesia, NM; with the following City Officials present:

Councilor Jose Luis Aguilar	Councilor Manuel Madrid Jr.
Councilor Kent Bratcher	Councilor Raul Rodriguez (*left the meeting on 7-29-16)
Councilor Luis Florez	Councilor Bill Rogers
Mayor Pro tem Terry Hill	Councilor Jeff Youtsey
Municipal Judge Kaye Kiper	

City Clerk Aubrey Hobson
Human Resource Director Sandi Farley
Fire Chief J.D. Hummingbird
Police Chief Don Raley
Community Development Director: Jim McGuire
Infrastructure Director Byron Landfair
Assistant City Clerk Lisa Johnston

Absent:

City Attorney John Caraway

It was determined that a quorum was present. Councilor Rodriguez gave the invocation and all joined in the Pledge of Allegiance.

Consent Agenda

Mayor Pro tem Hill moved to approve the Consent Agenda minus items 2-A, 3-A, 3-B, 7A through 7-I and 9-A. The motion was seconded by Councilor Youtsey and upon vote the motion passed.

The Consent Agenda contains:

1. Approval of Minutes: *July 12, 2016
2. Consideration of Bids:
 - A. pulled for separate consideration
3. Contracts, Leases and Agreements:
 - A. pulled for separate consideration
 - B. pulled for separate consideration
4. Appointments:
 - A. Approval of the reappointment of Sharon Snowden to the Cemetery Board (two-year term)
 - B. Approval of the reappointment of Lynn Atteberry to the Cemetery Board (two-year term)
5. Resignations:
 - A. Approve the resignation of Amy Morrison, Wastewater Assistant, effective July 29, 2016

- B. Approve the resignation of Ivan Straight, Firefighter, effective August 7, 2016
- 6. Dates of Hearing:
 - A. *Permission to set a public hearing for August 23, 2016 for consideration of an ordinance amending Sections 1-6-14(D) and 1-16-15(A) of the Municipal Code
- 7. *Travel and Training:
 - A. pulled for separate consideration
 - B. pulled for separate consideration
 - C. pulled for separate consideration
 - D. pulled for separate consideration
 - E. pulled for separate consideration
 - F. pulled for separate consideration
 - G. pulled for separate consideration
 - H. pulled for separate consideration
 - I. pulled for separate consideration
 - J. pulled for separate consideration
 - K. pulled for separate consideration
 - L. pulled for separate consideration
- 8. Routine Requests for City Facilities:
- 9. Budgeted Items:
 - A. pulled for separate consideration
- 10. Non-budgeted Items:
- 11. *Payment of Bills

Personnel

Mayor Pro tem Hill moved to move items A and B to the budget discussion. The motion was seconded by Councilor Rogers.

Councilor Rodriguez stated that he was concerned that not hiring the position would result in lack of customer service.

Upon roll call vote of the motion, with the following votes recorded:

Aye: Hill, Rogers, Youtsey

Nay: Aguilar, Bratcher, Florez, Madrid, Rodriguez

the motion failed.

Councilor Bratcher moved, upon recommendation of the Mayor, to hire Jenna Gonzales to the position of Cashier I at a salary of \$2,037 per month (CA14), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid, and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Madrid, Rodriguez, Rogers

N: Hill, Youtsey

the motion passed.

Councilor Rogers requested that the status of the budget be discussed at this time.

Mayor Burch reported that a chart of gross receipts by month for the years 2013-2014 through 2016-2017 was prepared. In 2013-14, the total gross receipts received for the year was over \$25

million. For 2016-17, with a monthly estimate of \$1.5 million, the total would be \$18 million. The first check in July was \$1.3 million, which would result in the total for year at \$16 million.

With monthly revenue of \$1.4 million, the city would need to use \$5.7 million in reserves just to operate in 2016-17. When reviewing the last six months, there was only one month that came in at budgeted revenue.

Councilor Bratcher moved to advertise to fill the position of Firefighter. The motion was seconded by Councilor Rodriguez and upon roll call vote, with the following votes recorded:

Aye; Aguilar, Bratcher, Florez, Madrid, Rodriguez

Nay: Hill, Rogers, Youtsey

the motion passed.

Councilor Rodriguez moved to advertise to fill the position of Wastewater Assistant. The motion was seconded by Councilor Aguilar and upon vote, with Councilors Aguilar, Florez and Rodriguez voting "aye", the motion failed.

Public Safety

Police

Chief Raley reported on the recent shooting by an officer in the 1000 block of South 6th Street.

Community Development

Community Development Director Jim McGuire reported that there will be a ceremony next week to turn the National Guard Armory property back to the city.

Mr. McGuire also reported that he has received a proposal from Chelsea to take over the management of the Housing Authority. He will bring more information at a later meeting.

Infrastructure

Infrastructure Director Byron Landfair reported on the status of projects.

City Clerk

Councilor Aguilar moved to approve the annual resolution and agreement with the Southeastern New Mexico Economic Development District (SENMEDD). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

RESOLUTION  **NO. 1612**

Mayor

Councilor Rodriguez moved, in accordance with the State of New Mexico Open Meetings Act, Section 10-15-1 (H)(8), that the Mayor and Councilor go into executive session regarding the purchase of real property. The motion was seconded by Councilor Madrid and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Hill, Madrid, Rodriguez, Rogers, Youtsey

Nay: none

the motion passed.

Council recessed to executive session at 2:22 p.m.

Council reconvened at 2:32 p.m.

Councilor Rodriguez moved to come out of executive session on the purchase of real property and noted that no action was taken. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Aguilar moved to continue negotiations for the purchase of property, allocating GAEDC funds. The motion was seconded by Bratcher and upon vote, the motion passed.

The meeting recessed at 2:35 p.m.

The meeting reconvened at 2:50 p.m.

Councilor Madrid left the meeting at 2:50 p.m.

The meeting was turned over to Facilitator Hubert Quintana to conduct the retreat.

Opening remarks by Participants

Everyone introduced themselves and shared their expectations for the retreat.

Each participant expressed their expectations for the weekend retreat. Council expressed concerns regarding the budget and projected revenue downfalls.

Mayor Burch stated that the retreat was an opportunity for the council and staff to review the status of the city, and that the anticipated budget shortfall will affect everything that is done. He encouraged open communication.

Presentation on IT needs for the network as well as CJIS compliance-Jeff McClure

Sgt. Kirk Roberts presented proposals on the necessary upgrades to the city's IT network. The Police Department, to be able to access the new system at the regional dispatch (REDA), must have a CJIS (Criminal Justice Information System) compliant network to protect the data that is transferred across the network. Access to this system will allow officers to pre-populate report forms.

The city's current fiber-optic network is eight years old. The average lifespan is normally 5-7 years. While the network is still running, there are concerns that with no updates in the firmware, there may be more failures, and the system won't accept newer software or updates. The IT department is proposing an overhaul of the system, with the understanding that the life cycle will be 5-7 years.

Councilor Madrid rejoined the meeting at 3:35 p.m.

The current fiber system has been reviewed for needed repairs. The estimate is \$138,000 to fix the fiber network. Currently the fiber network does not extend to the Transfer Station, the Airport or the Cemetery.

In addition, the department would need to purchase new switches, domain controllers and other equipment that makes the network function. The network will also need to be configured for redundancy, to have at least two fail-safes.

The wireless network functions well at this time. Replacement costs will be around \$34,000, and expansion will approximately the same amount. It would be possible to work with what is in place for the time being and remove the cost from the project.

The IT Department will also recommend a replacement plan so that equipment can be replaced on a schedule. The total estimate for the project is \$600,000, including the \$135,000 for the fiber network repairs. The new components will have a three-year service contract, so that the network will not be down for long periods of time, if there is a problem with a component.

A second alternative would be to create a separate network for the Police Department. This would allow them to be CJIS compliant. The cost for the separate network would be approximately \$468,000 - \$493,000.

The third option is to do nothing to the network, but to build a workgroup that would not touch the network. This would require a second computer at a workstation that would operate the software and access to state forms. The estimated cost for this option is \$70,000.

Concerns were expressed that additional research might be needed regarding other departments and their network access needs.

A tape backup system has also been discussed and during a recent overhaul of the server room, a tape backup purchased in 2014 was located. It would cost \$3,500 to get the service plan and buy new tapes. For \$8,500, a new tape driver could be purchased and we would know that it worked.

Update on Novatime system and time keeping-Summer Valverde

Summer Valverde presented an update on the Novatime time-keeping system. The system has been operating since February 2015. The positive outcomes from the system have included better reporting for the auditor and access to individual employee records for supervisors. For the most part, the system has been successful; however there have been some difficulties with shift-based

departments, especially the Fire Department's 48/96 schedule when it goes across two time periods.

Ms. Valverde thanked the departments for their assistance in establishing this project.

The meeting recessed at 4:59 p.m.

The meeting reconvened on July 30, 2016 at 8:00 am.

The following members present:

Councilor Jose Luis Aguilar	Councilor Manuel Madrid Jr.
Councilor Kent Bratcher	Councilor Bill Rogers
Councilor Luis Florez	Councilor Jeff Youtsey
Mayor Pro tem Terry Hill	
Municipal Judge Kaye Kiper	

City Clerk Aubrey Hobson
Human Resource Director Sandi Farley
Fire Chief J.D. Hummingbird
Police Chief Don Raley
Community Development Director: Jim McGuire
Infrastructure Director Byron Landfair
Assistant City Clerk Lisa Johnston

Absent:

Councilor Raul Rodriguez

Community Service Program – Judge Kiper

Judge Kiper reported that she would be interested in utilizing community service as an option however it will require a city staff person to supervise the community service participants. These people can provide “free” labor for the city and it allows them to work off their fines, however they are required to pay the court fees of \$29.00. Judge Kiper asked if the Graffiti Removal person could supervise the community service workers.

Judge Kiper reported that by state statute, community service workers are not entitled to workers compensation or other benefits. She also volunteered the use of the Court's van to transport the workers however the Court would like to have another vehicle assigned for their use.

Action Item: Direct staff to work on setting this up.

Planning
ICIP

Community Development Director Jim McGuire reported that last year there were six projects because Texas Avenue and the City Hall building were two different types of projects and could not be grouped together. The City received \$360,000 for the Jaycee Park water tower. The ICIP from 2015 included:

- Jaycee Water Tower
- Hermosa Avenue Extension West of 26th Phase II
- New City Hall
- Street Improvements at Texas and 2nd, Phase II
- Rehab/Reconstruct the E/W Runway
- City Warehouse

City Clerk Aubrey Hobson reported that the E/W runway at the Airport will be moved to a later year due to lack of funds in the state budget.

Councilor Aguilar request that the lighting for Eagle Draw be added in the top five.

Councilor Aguilar left the meeting at 8:45 a.m.

Mayor Burch stated that with the removal of the E/W runway, that would leave five projects, since the city still needs additional money for the Jaycee Water Tower.

Mayor Pro tem Hill moved to leave the ICIP list as is for 2016-17, but to remove the E/W Runway at this time. The motion was seconded by Councilor Bratcher.

It was noted that one of the Councilors was out of the room.

Mayor Burch noted that the vote would be delayed until the return of the Council member.

The meeting recessed at 8:35 a.m.

The meeting reconvened at 8:53 a.m.

Councilor Aguilar rejoined the meeting at 8:53 a.m.

Councilor Aguilar inquired about the lighting for Eagle Draw. Mr. McGuire requested that he bring in any information on the project. Councilor Aguilar stated that he would be happy as long as the project was on the list.

Upon vote of the motion, the motion passed.

County CDBG Project

Incentives to hook up to Sewer System

Time line for hook up to system

Mayor Pro tem Hill reported that the city wanted to encourage the residents of York Avenue to connect to the sewer system as it is built, and what potential incentives could be offered.

One suggestion was to pro-rate up to \$2400 over two years for the connection. Concerns were raised about cutting the street for the lines once it was repaved. Another option included establishing an assessment district.

Hubert Quintana reported that as a member of the Colonias Board, they struggle with projects because it doesn't make sense to put money into projects if the residents cannot hook up to the system.

Chief Raley reported that there were universities around the country who have engineering groups who do projects like this. They may be able to build the system as part of their education, with the street as an urban laboratory.

Action Item: Mayor Burch will visit with the county regarding what happens after the street is repaired after the sewer installation. Direct staff to research the possibilities of assistance from the universities.

Update on Future Zoning Law Changes

Mr. McGuire reported that staff is reviewing other zoning chapters for proposed updates. Currently they are working on signs, fences and Planned Urban Development (PUD).

The meeting recessed at 9:53 a.m.

The meeting reconvened at 10:05 a.m.

Finance

Discussion of Hold Harmless, Possible Bonding and Replacement of Revenues

Mayor Burch reported that there are already several bills being proposed regarding the hold harmless payments made to municipalities. The city originally received \$1.2 million, and now after three years, we are receiving around \$1 million. One of the provisions of state law is that if the monies are bonded and tied to a project, the state cannot take the money back.

Mr. Hobson reported that the city could adopt an ordinance to make the ¼ % of the hold harmless tax as the backup for another source of funds. He cautioned that to use the hold harmless tax as collateral for a different project, the city would have to change the ordinance again.

Mr. Hobson stated that the city would need to determine which needs protecting: the hold harmless tax or the hold harmless distribution.

Action Item: City Clerk Aubrey Hobson will research further. The Mayor recommends some action.

Personnel:

FSLA changes and effects on City Personnel

Human Resources Director Sandi Farley reported that there are only two employees impacted by the upcoming change regarding salary for exempt employees. The two employees are the Utilities Billing Supervisor and the Animal Shelter Supervisor. To keep them as exempt employees, their salaries would have to be increased by 25% and 21%. The other option would be to change their status from exempt to hourly and then they would be eligible for overtime.

Mayor Pro tem Hill moved to make both positions hourly, effective next pay period. The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Purpose of the Personnel Committee

Ms. Farley reported that this item was placed on the agenda at the request of Councilor Rodriguez. The role of the committee is to review changes in policy and procedures.

Mayor Burch stated that he would discuss this with Councilor Aguilar. He also stated that there were a couple committees that make need to be disbanded.

Councilor Aguilar requested the name of the candidate for hire be provided to Council in the Friday packet.

Take Home Vehicle discussion

Ms. Farley distributed a copy of the policy showing which positions were eligible for a take-home car. She stated that there had been a request for a take-home vehicle for the On-Call Facilities Maintenance employee and for the Water Foreman.

Mr. McGuire stated that he would like to have the take-home car re-added for the current Code Enforcement Officer.

Questions were raised regarding the need for the purchasing agent to have a take-home car.

Chief Raley reported that his department has twelve cars going outside the city are to Roswell, Dexter, Hagerman and Carlsbad. He proposed a return to a 15-mile radius, allow the existing officers to continue to have a take-home vehicle. In exchange, he would like to have \$15,000 added to his budget to use for the academy costs for new hires that are not certified.

Action Item: Amend the policy for consideration at the next meeting.

The meeting recessed at 11:50 a.m.
The meeting reconvened at 12:15 a.m.

Working Lunch- Discussion of Utility Lien process and changes to the red flag program

Mr. Hobson reported that this is the second year that the city will pursue the delinquent water accounts in excess of \$100. This year a notice was sent to the property owners to notify them that the lien would be placed on the property. Of the 101 accounts that were notified, 45 have paid or made arrangements to pay. The next step will be to set a public hearing to allow the property owners to protest the liens. He noted that there are a couple of owners who have retained legal counsel.

State law does allow the property owner to file a statement at the time the account is opened that they are not responsible for any of the utility bills.

Due to the Red Flag program, owners currently cannot get information about the account, since they are not a party to the account. It was suggested to modify the policy to allow the owner/landlord to get basic information on the status of the account and balance owed.

It was also discussed that the residential deposit of \$60 may need to be increased and that the department would need to work to get the final bill out as quickly as possible.

Action Item: Mr. Hobson will confer with the City Attorney and report back to council.

Utility Rates Timeline and Water Usage Comparison

Mayor Burch stated that the Council has been reviewing this for almost two years and that proposed new water rates will be scheduled to take affect in late fall/ early winter.

Infrastructure Director Byron Landfair reported that Navajo Refining will reduce it's water use significantly in the next few months. Currently, Navajo represents approximately half of the revenue for the utility accounts.

Discussion took place regarding sewer averaging versus a flat rate. Mr. Hobson reported that the city would be required to use sewer averaging if grant funds are used for the system.

Finance

Budget Discussion

The meeting recessed at 1:00 a.m.

The meeting reconvened at 1:15 a.m.

Break 1:00 to 1:15

Mr. Hobson reported that the anticipated revenues were budgeted at \$1.55 million per month however the check received in July was only \$1.39 million. He recommended adjusting the anticipated revenue to \$1.4 million per month.

Councilor Rogers stated that for the last six months, the city would have met the projected revenue only one time.

Mr. Hobson reported that if the only adjustment is the revenue from \$1.55 to \$1.4 million, the ending reserve amount in general fund will be \$11.9 million. This is in contrast to the start of FY 2015-16, with a starting reserve of \$18 million.

Councilor Rogers reported that the city would spend \$3.65 million in reserves to just operate the city. As a result, the Budget and Finance Committee recommends a temporary wage reduction for all employees. To meet the budget shortfall, the reduction would need to be 20%.

Councilor Madrid suggested cutting the stipend for Councilors. Mr. Hobson reported that by state statute, the city cannot raise or lower the stipend for a sitting elected official.

Councilor Rogers stated that he hoped that a salary reduction would be more palatable to Department Heads than a Reduction in Force (RIF).

Councilor Youtsey stated that it would be unrealistic to ask for the 20% and recommended a 10% across the board reduction in salary.

Mr. McGuire stated that to get the equivalent amount with a RIF (to the 20%), that would be approximately 40 employees.

Ms. Farley recommended a combination of a 10% reduction in wages and not fill positions.

Furlough as an option was discussed, however it would take 30 days per employee, and in some departments, like Police and Fire, any savings would be lost due to overtime.

Judge Kiper stated that if the 10% reduction was instated, the Municipal Court would also be affected by the 10% cut.

Mr. Hobson reported that the IT department as requested \$600,000 for the network upgrade/repair and \$75,000 for replacement computers.

Chief Raley stated that if the upgrade is not done, then the Police department would not be able to access the dispatch system after December, and they would have to hand-write citations.

Mayor Pro tem Hill moved to approve the \$600,000 for the IT upgrade/repair for the network. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to approve Consent Agenda item 2-A (*Approval of award of bid for the Fire Training Tower to GWC Construction Inc., Lovington, NM (budget increase needed). The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Mayor Pro tem Hill moved to add \$15,000 to the Police Budget for academy expenses. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Mayor Pro tem Hill moved to approve Consent Agenda item 3-A:
(*Approval of the 2016/2017 Outside Request PSA

- 1) Artesia Paws and Claws PSA Number 07292016-1
- 2) Artesia Clean & Beautiful PSA Number 07292016-2
- 3) Artesia Main Street PSA Number 07292016-3
- 4) Artesia Community Crime and Drug Coalition PSA Number 07292016-4
- 5) Artesia Department of Development PSA Number 07292016-5
- 6) My Neighborhood PSA Number 07292016-6)

with an additional 10% reduction. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Mayor Pro tem Hill moved to approve Consent Agenda item 3-B (Approval of Lease Agreement with Probation and Parole). The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Mayor Pro tem Hill moved to approve Consent Agenda item 7A to 7L (travel).

7. *Travel and Training:

- A. Executive – Permission to attend the NMML Annual conference in Hobbs, NM
- B. Executive – Permission to attend the Mayor's Summit in Albuquerque, NM
- C. Executive – Permission to attend the Infrastructure conference in Ruidoso, NM
- D. Executive – Permission to attend the NMML/Association of Counties Legislative meeting in Santa Fe, NM
- E. Planning – Ratification of Mayor Burch's approval for two (2) employees to attend the NM Building Officials Chapter meeting in Ruidoso, NM
- F. Police – Permission for one (1) employee to attend the Thirteen Critical Tasks workshop in Santa Fe, NM **[request has not received Mayor's approval at this time]**
- G. Police – Permission for one (1) employee to attend the 2016 Homeland Security and Emergency Management conference in Albuquerque, NM **[request has not received Mayor's approval at this time]**
- H. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the Municipal League Resolutions Committee meeting in Albuquerque, NM
- I. Police – Permission for one (1) employee to attend the NM Sheriff's Association training conference in Ruidoso, NM
- J. Police – Permission for one (1) employee to attend the Protocols on Issuing and Investigating Alerts training in Santa Fe, NM
- K. Police – Permission for one (1) employee to attend the CJIS conference in Orlando, FL
- L. Police – Ratification of Mayor Burch's approval for one (1) employee to attend the Child Safety Seat clinic in Albuquerque, NM

The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Mayor Pro tem Hill moved to approve Consent Agenda item 9-A (Approval of 4th quarter general ledger adjustments). The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved to reconsider the motion to hire a cashier. The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to hire Jenna Gonzales to the position of Cashier I at a salary of \$2,037 per month (CA14), subject to successful completion of required pre-employment testing. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: none

N: Aguilar, Bratcher, Florez, Hill, Madrid, Rogers, Youtsey

the motion fails.

Councilor Florez moved to reconsider the advertising of the firefighter position. The motion was seconded by Councilor Bratcher and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Florez, Madrid, Youtsey

Nay: Hill, Rogers

the motion passed.

Councilor Bratcher moved to advertise the Firefighter position. The motion was seconded by Councilor Florez and upon roll call vote, with the following votes recorded:

Aye: Bratcher, Madrid

Nay: Aguilar, Florez, Hill, Rogers, Youtsey

the motion failed.

Councilor Bratcher moved to reconsider the advertising of the wastewater assistant position. The motion was seconded by Mayor Pro tem Hill and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Florez, Hill, Madrid, Rogers, Youtsey

Nay: Bratcher, Madrid, Youtsey

the motion passed.

Councilor Bratcher moved to advertise to fill the wastewater assistant position. The motion was seconded by Mayor Pro tem Hill and upon roll call vote, with the following votes recorded:

Aye: Aguilar

Nay: Bratcher, Florez, Hill, Madrid, Rogers, Youtsey

Councilor Bratcher moved to add \$75,000 to the budget for replacement computers. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Youtsey moved to purchase the property off of Heath Street, south of Hermosa as an area for drainage, up to \$75,000. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Mayor Burch presented a request from Councilor Rodriguez for \$150,000 for lighting for Eagle Draw. Councilor Aguilar moved to add \$150,000 for lighting for Eagle Draw to the budget. The motion was seconded by Councilor Madrid and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Florez, Madrid

Nay: Bratcher, Hill, Rogers, Youtsey

the motion failed.

Discussion took place on p-cards; who carries them and their limits.

Mayor Burch reported that with the above additions and changes the balance to the general fund will be \$11.3 million.

Councilor Rogers moved to do an across the board pay decrease of 10% for all employees, effective 7-31-16 (the beginning of the next pay period). The motion was seconded by Mayor Pro tem Hill and upon roll call vote, with the following votes recorded:

Aye: Bratcher, Florez, Hill, Madrid, Rogers, Youtsey

Nay: Aguilar

the motion passed.

Adoption of 2016-2017 Budget

Councilor Rogers moved to adopt the 2016-2017 budget as amended. The motion was seconded by Councilor Bratcher and upon vote, with Councilor Aguilar voting "nay", the motion passed.

RESOLUTION NO. 1613

Adoption of End of Budget Adjustment Resolution

Councilor Rogers moved to adopt the end of budget adjustments for 2015-2016. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

RESOLUTION NO. 1614

Adoption of 4th Quarter report Resolution

Councilor Florez moved to adopt the 4th Quarter Report. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

RESOLUTION NO. 1615

Wrap Up / Closing Remarks

Discussion of dates for 2017-2018 retreat

Mayor Burch suggested that the retreat be held July 28-30th, 2017.

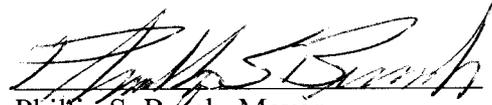
Comments from participants

Hubert Quintana stated that he felt the Council had a very productive weekend, with some hard decisions regarding budget.

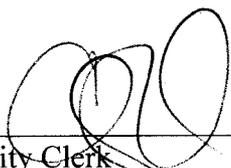
Council and staff expressed their views on the weekend activities.

Mayor Burch stated that the Council made some hard decisions and that this was a tough meeting, but thanked everyone for their work on the budget and stated that the first focus will be to get the general fund back to \$18 million. He also thanked Hubert Quintana for acting as facilitator for the retreat.

There being no further business to come before the Council, the meeting adjourned at 3:45 p.m. on July 30, 2016.


Phillip S. Burch, Mayor

ATTEST:



Aubrey Hobson, City Clerk