



# THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
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## AGENDA CITY COUNCIL MEETING

May 24, 2016  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities:**
  - A. \*Changing Lives Coalition, Inc. has requested the use of Jaycee Park on Saturday, July 2, 2016 from 9 am – 3 pm for a 4 on 4 Elite Football tournament. *Contingent upon proof of security*
4. **City Departments and Employees**
5. **\*Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
  - A. \*Consideration and approval of the 2016 Uniform Traffic Ordinance (UTO) update (*postponed from May 10, 2016*)
7. **Period for Hearing Visitors (3-minute time limit)**
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
  - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government
10. **Personnel:**

\*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

  - A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Museum	Registrar	\$1892 per month CA11
  - B. Promote:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1. _____	Infrastructure	Administrative Assistant I	\$2754 per month CA25

\*Denotes material included in Council Packets or previously received material

11. **Public Safety:**
  - A. **Police Department:**
  - B. **Fire Department:**
12. **Community Development:**
13. **Infrastructure:**
14. **City Attorney:**
15. **City Clerk:**
  - A. Discussion and adoption of the 2016-2017 interim budget
  - B. \*Consideration of a resolution for HIPAA hybrid entity designation
16. **Mayor:**
17. **New or other business from Councilors:**
18. **Adjournment**

**CONSENT AGENDA**  
**May 24, 2016**

1. **Approval of Minutes:** \* May 10, 2016 – Regular meeting
2. **Consideration of Bids:**
  - A. \*Approval of award of bid to provide on-call services for electrical repair/replacement for the Facility Maintenance Department to Wesson Electric, A- Electric, J&G Electric and ABC Powerline
3. **Contracts, Leases and Agreements:**
4. **Appointments:**
5. **Resignations:**
  - A. Accept the resignation of Brittany Peck, Infrastructure Department Administrative Assistant, effective May 27, 2016
  - B. Accept the resignation of Kevin Willard, Firefighter, effective May 30, 2016
6. **Dates of Hearing:**
  - A. Permission to set a public hearing for June 14, 2016 for consideration of an Ordinance for Case No.16-05 a Zone Change from “R1-B” Single Family District to “C” Business District 202 S. Nineteenth Street; Tract 1 of the Parrish Subdivision
7. **\*Travel and Training:**
  - A. Police – Permission for one (1) employee to attend the Instructor Development training in Carlsbad, NM
  - B. Police – Permission for one (1) employee to attend the Child Safety Seat Clinic in Albuquerque, NM
  - C. Fire – Permission for one (1) employee to attend the ISFSI Training Officer Credential Program in Prescott Valley, AZ
  - D. Fire – Permission for one (1) employee to attend the Fire Officer III/IV Combination course in Lewisville, TX
8. **\*Routine Requests for City Facilities:**
  - A. Eddy County Fair Association has requested a standby ambulance for the rodeo to be held Friday, July 29, 2016 at 8 pm. Request waiver of fees
  - B. Artesia Chamber of Commerce and the Eddy County Fair Association have requested permission to hold their annual Fair Parade (*contingent on State approval and proof of insurance*) on Monday, July 25, 2016 from 4 pm – 5 pm with the closure of Main Street from Tenth Street east to Roselawn Avenue (or Second Street) during the parade. Request waiver of fees
  - C. Artesia Arts Council has requested the use of the Heritage Walkway on Thursday evenings beginning June 2, 2016 thru August 11, 2016 from 7:30 pm – 10:15 pm for their Summer Movies
  - D. Artesia Arts Council has requested use of Central Park on June 1, 15 and 29, 2016 from noon – 1:15 pm for the Brown Bag Summer Theatre
  - E. Artesia Arts Council has requested the use of Central Park on October 14-15, 2016 from 9:00 am – 5:00 pm for Art in the Park. Use of City Services and road closures as stated on application. Request waiver of fees
9. **Budgeted Items:**
10. **Non-budgeted Items:**
11. **\*Payment of Bills**