



## THE CITY OF ARTESIA NEW MEXICO

511 W. TEXAS AVENUE (575) 746-3593 MAYOR  
PO BOX 1310 (575) 746-2122 CITY CLERK  
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### AGENDA CITY COUNCIL MEETING

January 26, 2016  
6:00 p.m.

1. **Determination as to whether quorum present**
2. **Invocation and pledge of allegiance**
3. **New Requests for City Facilities**
4. **City Departments and Employees**
5. **\*Approval of Consent Agenda**
6. **Public Hearings** – including consideration of final passage of any ordinance as to which proper notice has been published.
7. **Period for Hearing Visitors** (*3 minute time limit*)
8. **Comments from Public Officials and Contracted Services**
9. **Committee Reports:**
  - A. Budget and Finance
  - B. Personnel
  - C. Police and Fire
    - 1) \*Permission to donate the following equipment to the Rio Arriba County Sheriff's Department:
      - 11 – X-26 Tasers
      - 6 – X-26 Taser batteries
      - 15 – Single cartridge holders
      - 10 – Right-handed Taser holsters
      - 5 – Left-handed Taser holsters
      - 5 – Multi-use taser holsters
      - 88 – 15-foot cartridges
      - 70 – 21-foot cartridges
      - 13 – Expired 21-foot cartridges
      - 15 – Sets of expired concealable body armor
  - D. Planning (*Project Management, Code Enforcement, Permits and Inspections, Recreation*)
  - E. Administrative Services (*City Hall, Purchasing, Commission on Aging, Museum, Library and Airport*)
  - F. Infrastructure (*Streets, Garage, Cemetery, Parks, Water, Wastewater, Solid Waste, Facility Maintenance*)
  - G. Government

\*Denotes material included in Council Packets or previously received material

**10. Personnel:**

\*Upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission to:

A. Hire:

<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate of Pay</u>
1) _____	Wastewater	Assistant	\$2363 per month CA20

**11. Public Safety:**

A. Police Department:

B. Fire Department

**12. Community Development:**

**13. Infrastructure:**

**14. City Attorney:**

**15. City Clerk:**

A. \*Approval of resolution for recount/recheck costs for municipal elections

B. \*Approval of list of precinct workers and payment for the March 1, 2016 election

**16. Mayor:**

**17. New or other business from Councilors:**

**18. Adjournment**

## **CONSENT AGENDA**

### **January 26, 2016**

1. **Approval of Minutes:**                   \*January 12, 2016 – Board of Appeals  
  \*January 12, 2016 – Regular meeting
  
2. **Consideration of Bids:**
  
3. **Contracts, Leases and Agreements:**
  - A. \*Approval of MOA with Elite Medical Transport LLC of Texas
  - B. \*Approval of MOA with Elite Medical Transport LLC of New Mexico
  - C. \*Approval of MOA with Superior Ambulance Service, Roswell, New Mexico
  
4. **Appointments:**
  - A. Approval of the re-appointment of Jennifer Duff to the Museum Commission (*term to expire January 2018*)
  - B. Approval of the re-appointment of Naomi Florez to the Museum Commission (*term to expire January 2018*)
  - C. Approval of the re-appointment of Juli Newton to the Museum Commission (*term to expire January 2018*)
  - D. Approval of the re-appointment of Tim Trentham to the Museum Commission (*term to expire January 2018*)
  - E. Approval of the appointment of Maria Escamilla Landrie to the Museum Commission (*term to expire January 2018*)
  
5. **Resignations:**
  - A. Accept the resignation of Sonny Bernal, Recreation Specialist, effective January 15, 2016
  - B. Accept the resignation of James Herrera, Humane Officer, effective January 25, 2016
  - C. Accept the resignation of Eddie Fernandez, Water Technician, effective January 4, 2016
  - D. Accept the resignation of Kyle McCauley, Detention Officer, effective January 29, 2016
  
6. **Dates of Hearing:**
  - A. Approval to set a public hearing on February 23, 2016 for consideration to approve an Ordinance for Case No. 16-01, a Zone Change from SA-2 Residential District and MH Manufactured/Mobile Home District to Commercial Business District; 2218 and 2302 W. Grand Ave.; Lots 1 and 2 of Gunter Block 5 Artesia Schools Replat; Owners – Pecos Valley Regional Education and Artesia Public Schools.
  
7. **\*Travel and Training:**
  - A. Police – Permission for four (4) employees to attend the NASRO conference in Anaheim, CA
  - B. Police – Permission for one (1) employee to attend the Unmanned Aerial Vehicles: Ground School & Flight training in Scottsdale, AZ
  - C. Police – Permission for one (1) employee to attend the Child Safety Seat Clinic in Sunland Park, NM
  - D. Police – Permission for one (1) employee to attend the Developing & Revising Policy & Procedure training in Albuquerque, NM
  - E. Police – Permission for one (1) employee to attend the Investigative Statement Analysis training in Rio Rancho, NM
  - F. Police – Permission for two (2) employees to attend the Administrative Assistants conference in Lubbock, TX
  - G. Police – Permission for one (1) employee to attend the Less Lethal Instructor course in Elephant Butte, NM
  - H. Police – Permission for one (1) employee to attend the Force Response to Resistance Instructor Training Program in Los Lunas, NM
  - I. Police – Permission for one (1) employee to attend the Investigative Statement Analysis training in Rio Rancho, NM

7. **\*Travel and Training (con't):**
  - J. Police – Permission for one (1) employee to attend the First Responder class in Carlsbad, NM
  - K. Police – Permission for one (1) employee to attend the General Instructor refresher course in Artesia, NM
  - L. Fire – Permission for one (1) employee to attend the Executive Analysis of Community Risk Reduction training in Emmitsburg, MD
  - M. Planning – Permission for one (1) employee to attend the American Planner's Association National conference in Phoenix, AZ
  
8. **Routine Requests for City Facilities:**
  - A. Shawna Hope representing Senior Salute has requested a waiver of fees for use of the Artesia Recreation Center the week of May 23-27, 2016 for the Annual Senior Salute after graduation celebration
  - B. \*Cheryl Bartlett representing the Relay for Life – Permission to use Guadalupe Park on Friday, April 22, 2016 and Saturday, April 23, 2016 for the Annual Relay for Life. Request approval of use of city services and road closures as stated on application. *Contingent upon proof of insurance and security*
  - C. \*Artesia Car Enthusiasts and Artesia Main Street, Inc. have requested the use of Heritage Plaza from 1 pm Friday, March 25, 2016 to 5 pm Saturday, March 26, 2016 for their Annual Main Event Car Show. Request approval of use of city services and road closures as stated on application and waiver of fees. *Contingent upon proof of insurance*
  
9. **Budgeted Items:**
  - A. \*Approval of Lodger's Tax Requests for 2016
  
10. **Non-budgeted Items:**
  
11. **\*Payment of Bills**